

**VAN BUREN PUBLIC SCHOOLS
CAREER TECHNICAL CENTER
REQUEST FOR PROPOSAL (RFP) – BUILDING DEMOLITION
OCTOBER 8, 2020**



NON-MANDATORY PRE-BID MEETING: **Monday, October 19, 2020 @ 1:00 p.m. local time**
Career Technical Center
414 Sumpter Road
Belleville, MI 48111

PRE-BID QUESTIONS DUE: **Wednesday, October 21, 2020 by 3:00 p.m. local time**
Rob Kakoczki
Plante Moran Cresa
Rob.Kakoczki@plantemoran.com

PROPOSAL DUE: **Thursday, October 29, 2020**
no later than 2:00 p.m. local time

SUBMIT PROPOSAL TO: VBPSDemoRFP@docs.e-builder.net
*Alternate arrangements available upon request, as detailed within.

CONTRACTOR INTERVIEWS: **By Invitation Only**
Week of November 2, 2020

ANTICIPATED CONTRACT AWARD DATE: December 2020

OWNER: Van Buren Public Schools
555 W. Columbia Ave.
Belleville, MI 48111

DESCRIPTION OF PROCUREMENT: Complete demolition and site restoration of the Career Technical Center as indicated on the attached drawings and detailed within the attached scope of work.

**VAN BUREN PUBLIC SCHOOLS
CAREER TECHNICAL CENTER
REQUEST FOR PROPOSAL (RFP) – BUILDING DEMOLITION
OCTOBER 8, 2020**

PROJECT DETAILS

Van Buren Public Schools (hereafter referred to as “Owner” or “VBPS”) has engaged Plante Moran Cresa (hereafter referred to as “PMC”) to provide Owner Representation Services for the Career Technical Center Demolition Project (the “Project”). This RFP is being publicly advertised to demolition contractors and includes minimum qualifications that must be met or exceeded.

VBPS invites you to submit a lump sum price proposal package (“Proposal”) for the Services required in this RFP in accordance with this letter and the following documents that are attached hereto, made a part hereof, and form the Contract Documents which may result from this RFP:

A. Project Overview	
1. Project Overview	1 page
2. Scope of Services	5 pages
B. Project Documents	
1. Aerial	1 page
2. Potential Hazardous Materials Report	2 pages
3. Floor Plan	1 Page
C. Contract Documents	
1. Contractor Agreement	6 pages
D. Proposal Forms	
1. Detailed Bid Proposal Form	3 pages
2. Request for Qualifications Form	15 pages
3. Familial Disclosure Statement	1 page
4. Iran Disclosure Statement	1 page
5. Criminal Background Disclosure Affidavit	1 page
6. Non-Collusive Affidavit	1 page

This Request for Proposal (RFP) does not commit Owner to award a contract or to undertake any financial obligation whatsoever with respect to the requirements referred to herein. Owner reserves the right to accept or reject any and all Proposals, in whole or in part, to not award a contract, or to award one or more contracts. Owner further reserves the right to waive any irregularity or informality in this RFP process or any Proposal, and the right to award the Contract to the lowest responsible bidder. Owner reserves the right to accept or reject, without consideration, any Proposal which arrives late. Owner reserves the right to request additional information from any or all Firms. In addition, notice is hereby given of the possibility that award may be made without discussion of the Proposal with the proposing Firm. In the event the Firm’s Proposal is accepted by Owner and the Firm asserts exceptions, special considerations or conditions after acceptance, Owner, in its sole and absolute discretion, reserves the right to thereafter reject the Proposal and award another Firm. Therefore, the Firms should submit their best Proposal initially from both technical and cost standpoints.

**VAN BUREN PUBLIC SCHOOLS
CAREER TECHNICAL CENTER
REQUEST FOR PROPOSAL (RFP) – BUILDING DEMOLITION
OCTOBER 8, 2020**

1. PRE-PROPOSAL

- A. If additional information is needed by the Firm in order to respond to this RFP, written instructions covering such items will be issued by the Owner’s Representative to all Firms, and such items shall be acknowledged in the Firm’s Detailed Proposal Form. No oral instructions or interpretations will be considered as binding on the Owner unless confirmed by a written addendum. If it becomes necessary to revise any part of this RFP, notice of the revision will be posted on the e-Builder site listed under Item B below. All addenda issued shall become a part of this RFP. Each Firm must in its Proposal, to avoid any miscommunication, acknowledge all addenda which it has received, but the failure of a Firm to receive, or acknowledge receipt of, any addendum shall not relieve the Firm of the responsibility for complying with the terms thereof.
- B. Firms may request that Owner clarify information contained in this RFP. All such requests and inquiries must be made in writing via email to the Owner’s Representative indicated on the first page of this RFP. Owner will not respond to any Request for Clarification received after the date and time stated on cover page of this RFP. The response to any Request for Clarification will be posted at:

<https://app.e-builder.net/public/publicLanding.aspx?QS=cf230e0e466044b28cf0f7fa419f2d64>

RFP documents may be obtained at the e-Builder website created by PMC by selecting the link above. Please contact Jessica Zanetti at 248-603-5103 or via email at Jessica.Zanetti@plantemor.com for e-Builder access assistance should you encounter any difficulties.

- C. **CONFIDENTIALITY** - YOUR PROPOSAL AND ANY MODIFICATIONS THERETO SHALL BE SUBMITTED ONLY TO THE UNDERSIGNED. FAILURE TO COMPLY STRICTLY WITH OWNER’S INSTRUCTIONS REGARDING THE CONTENT AND MANNER OF SUBMISSION OF PROPOSAL INCLUDING, WITHOUT LIMITATION, DISCLOSURE OF ANY INFORMATION IN THE PROPOSAL OR MODIFICATIONS THEREOF TO ANY THIRD PARTY OR OTHER OWNER’S EMPLOYEES WITHOUT THE EXPRESS, PRIOR WRITTEN APPROVAL OF THE UNDERSIGNED, SHALL RESULT, AT OWNER’S SOLE DISCRETION, IN THE IMMEDIATE DISQUALIFICATION OF THE FIRM.
- D. Provide name, address, telephone number and e-mail address of the Firm responding to this Request for Proposal. Please designate a single representative or prime contact with which PMC or Owner may communicate.

2. PROPOSAL FORMAT

Prepare and submit an electronic copy of your proposal as a combined PDF file (“Proposal”) to VBPSDemoRFP@docs.e-builder.net. Firms that cannot submit an electronic proposal are to contact Sara Cortese at (734) 697-1008 for alternate arrangements. Each Proposal must be organized in the order identified and consist of the required documents listed below:

Cover Letter

Section 1 Proposal Forms (as outlined in the Project Details, Section D)

- A. Detailed Bid Proposal Form
- B. Contractor’s Statement of Qualification Form
- C. Familial Disclosure Statement
- D. Iran Disclosure Statement
- E. Criminal Background Disclosure Affidavit

**VAN BUREN PUBLIC SCHOOLS
CAREER TECHNICAL CENTER
REQUEST FOR PROPOSAL (RFP) – BUILDING DEMOLITION
OCTOBER 8, 2020**

- F. Non-Collusive Affidavit
- G. Bid Security
- Section 2 Clarifications / Exceptions
- Section 3 Additional Information

SECTION 1 – PROPOSAL FORMS

- ◆ For the following subsections, complete and attach the Proposal Forms provided as Attachments D1 – D6.

Section 1A – Detailed Bid Proposal Form

- ◆ Utilize the Bid Proposal Form Provided as Attachment D.1 to this RFP.
- ◆ Proposals shall include acknowledgement that the Firm has:
 - Reviewed and understands information and data provided in the Request for Proposal
- ◆ Provide the Fees and Costs for the various components of the Project listed as a lump sum amount as indicated on the Proposal form. Include all personnel costs, hourly rates, not-to-exceed reimbursable expenses allowances, insurance, etc.
- ◆ Acknowledge by checking the appropriate box that by submitting the Proposal the Firm agrees with the contract terms as provided in the referenced documents.
 - ***Any exceptions that your Firm takes to the terms and conditions listed must be specifically referenced in your Proposal. Provide in Section 2 of your proposal alternative language that would be acceptable to each provision.***
 - The prevalence of these exceptions will be considered in reviewing the Proposal and in the final selection of the Firm for the project. Proposals that do not acknowledge these agreements or do not provide specific alternative language may be rejected.
 - Any exceptions to the terms and conditions contained in the Contract, or any other special consideration or conditions listed by the Firm relative to this RFP or the form Contract, will not be binding upon Owner unless expressly accepted by Owner and incorporated into the final Contract.

Section 1B – Request for Qualifications Form

- ◆ Complete in its entirety the Contractor Statement of Qualification Form included as Attachment D.2.
- ◆ Attach all required documents.
- ◆ Attach a copy of the completed form to your proposal in this Section 1B.

Section 1C – Familial Disclosure Statement

- ◆ Complete and attach the Familial Disclosure Statement included as Attachment D.3 to this RFP.

Section 1D – Iran Disclosure Statement

- ◆ Complete and attach the Iran Disclosure Statement included as Attachment D.4 to this RFP.

Section 1E – Criminal Background Disclosure Affidavit

- ◆ Complete and attach the Criminal Background Disclosure Affidavit included as Attachment D.5 to this RFP.

**VAN BUREN PUBLIC SCHOOLS
CAREER TECHNICAL CENTER
REQUEST FOR PROPOSAL (RFP) – BUILDING DEMOLITION
OCTOBER 8, 2020**

Section 1F – Non-Collusive Affidavit

- ◆ Complete and attach the Non-Collusive Affidavit included as Attachment D.6 to this RFP.

Section 1G – 5% Bid Security

- ◆ Complete and attach a bid security or certified check payable to Van Buren Public Schools in the amount of 5% of the total bid for the project.

SECTION 2 – CLARIFICATIONS / EXCEPTIONS

- ◆ Please detail any clarifications, exceptions or exclusions to this RFP (scope, schedule, fee, etc.)
- ◆ List any/all exceptions taken to the Contract Documents provided as Attachment C1. For each exception, alternative language must be proposed. Owner reserves the right to reject any proposed alternative language.

SECTION 3 – ADDITIONAL INFORMATION

- ◆ Please include any additional relevant information and work experience.

3. PROPOSAL SUBMISSION

A. SUBMITTAL

Electronic proposals in **PDF format** for the Work as described by the RFP package will be received as noted on the cover page. Please title files of all proposals “Firm Name - Van Buren Public Schools - Proposal for CTC Demolition Project”. Proposals received after this date and time may not be considered. Proposals submitted by fax or courier may not be accepted. Firms that cannot submit a proposal electronically are to contact Sara Cortese at (734) 697-1008 for alternate arrangements.

- B. Bid security, cashier’s check or certified check in the amount of five percent (5%) of the bid amount is required to be included with your proposal submission and shall be made payable to Van Buren Public Schools. If your Firm intends on submitting a cashier’s check or certified check, arrangements are to be made with Sara Cortese at (734) 697-1008 to ensure receipt prior to the bid opening.
- C. Owner reserves the right to reject any or all Proposals submitted, waive any irregularities therein, and to award the Contract to the lowest responsible bidder.
- D. If awarded the Contract, the Firm will execute the proposed Contract and provide all required certificates of insurance that meet the requirements as indicated in the attached Contract, prior to start of any work.
- E. If awarded the Contract, the Firm will be required to provide a Performance Bond and Material and Labor Payment Bond in the amount of one hundred percent (100%) of the Contract Price.
- F. All Firms shall be responsible for familiarizing themselves with the information provided. Failure to do so shall in no way incur any delays in work or additional cost to the Owner.

**VAN BUREN PUBLIC SCHOOLS
CAREER TECHNICAL CENTER
REQUEST FOR PROPOSAL (RFP) – BUILDING DEMOLITION
OCTOBER 8, 2020**

4. RESPONSIVENESS

To be responsive, the proposal must set forth full, accurate and complete information as required by this RFP and all attachments.

5. ADDENDA

Any addendum to this RFP will be issued in writing by PMC on behalf of Owner. No information or representation other than that contained in such an addendum, whether received from an employee of Owner or other person, will be considered to have been modified or be grounds for deviation from any stipulation or requirement of this RFP.

6. LATE PROPOSALS

Each Firm is responsible for submission of its Proposal. Proposals or Proposal revisions received after the Due Date, as listed on the first page of this RFP, will not be accepted or considered. Owner is not liable for any delivery or postal delays.

7. RETURNED PROPOSALS

Proposals received after the Due Date may remain unopened and made available to the respective Firms for pickup at their sole cost and expense.

8. FORM OF AGREEMENT

- A. This is a Request for Proposal only. Proposals will be treated as offers to enter into the Contract (as defined within this RFP) with Owner. Owner and successful Firm shall memorialize their contractual relationship and obligations using the form of Contract attached to this RFP. The Contract contains many details regarding the Services required under this RFP, as well as the terms and conditions under which the Services shall be provided by the successful Firm. The Contract should be reviewed carefully by each Firm prior to submitting a Proposal. The final Contract shall be subject to review and approval of Owner's legal counsel.

- B. This RFP is for the purpose of establishing a Lump Sum Price contract for Demolition Services as described in the attached Project Overview/Objectives, Attachment A.1. The Standard Form of Agreement between Owner and Contractor and Terms and Conditions of the Contract will be utilized. This agreement will be directly between Owner and the selected Firm. This RFP along with your Proposal will serve as the basis for a lump sum price demolition contract for the demolition and site restoration of the Career Technical Center. A Proposal that does not include all costs will not be considered.

9. DATA CONFLICTS

Where conflicts occur within this RFP and its contents and addenda, the Standard Form of Agreement, general, supplemental and other conditions, etc. the more restrictive requirements shall govern - all in favor of the Owner.

10. UNSOLICITED TERMS AND CONDITIONS

Proposals which take exception to Owners Terms and Conditions as a whole and substitute the Firm's standard terms and conditions may be rejected.

**VAN BUREN PUBLIC SCHOOLS
CAREER TECHNICAL CENTER
REQUEST FOR PROPOSAL (RFP) – BUILDING DEMOLITION
OCTOBER 8, 2020**

11. FEES/TAXES

All proposals in original contract work, and for all other work there under, shall include all applicable taxes, including Social Security, unemployment, and sales or use taxes, and any other taxes specifically levied on the work or on wages by local, city, state, or federal government, except real property taxes on the site. Proposals shall also include all premiums, assessments, and other like payments, charges, and costs incidental to the work covered by the contract documents. No fees or costs shall be incurred or paid by the Owner for labor, professional, reimbursables, etc. accumulated in response to this RFP.

12. PROPOSAL COSTS

Any recipient of this RFP, or any Firm who chooses to respond to this RFP, is responsible for any and all costs and liabilities incurred by it, or others acting on its behalf, in: (1) preparing or submitting a Proposal, (2) otherwise responding to this RFP, or (3) negotiating any Contract incidental to its Proposal.

13. IRREVOCABILITY OF PROPOSALS

All Proposals submitted may not be withdrawn and shall be irrevocable for a minimum period of ninety (90) calendar days following the Due Date for receipt of Proposals set forth above.

14. MINIMUM QUALIFICATIONS

In addition to the other requirements of this RFP, the Owner prefers the following minimum qualifications to be met or exceeded by the Firm:

- A. Firm has been in business for at least the last five (5) consecutive years in the field for which this bid is solicited.
- B. Be licensed to perform the required work in the State of Michigan.
- C. Successful completion of similar services on five (5) or more projects with five (5) or more individual facility sites.
- D. Be familiar with and have experience in the Education sector including have at least three (3) educational clients in the last five (5) years.

15. OPENING OF PROPOSALS

At the specified location and Due Date stated above, all submitted proposals shall be publicly opened and dated. Any interested parties may attend via Zoom invite or call-in information below. No immediate decision will be rendered.

Website: www.zoom.us

By Computer – Zoom Meeting ID: 989 2128 0715

By Phone: (646) 876-9923

Passcode: 056780

**VAN BUREN PUBLIC SCHOOLS
CAREER TECHNICAL CENTER
REQUEST FOR PROPOSAL (RFP) – BUILDING DEMOLITION
OCTOBER 8, 2020**

16. RESTRICTION ON COMMUNICATION

From the issue date of the RFP until a Firm is selected and selection announced, a prospective Firm shall not communicate about the subject of the RFP or an Firm's Proposal with Owner, its Board of Education, or any individual member, administrator, faculty, staff, students, or employees, except as permitted by the Requests for Clarifications paragraph within the RFP.

17. AUTHORITY TO SIGN

Proposals must be signed by an officer of the company who is authorized to enter into binding agreements.

Any questions on this Request for Proposal should be directed via email to the designee listed on the first page of this RFP.

Sincerely,



Rob Kakoczki
Vice President
Plante Moran Cresa

Attachments: (A1) to (D6) as listed

**VAN BUREN PUBLIC SCHOOLS
REQUEST FOR PROPOSAL (RFP) – DEMOLITION SERVICES
ATTACHMENT A1 – PROJECT OVERVIEW
OCTOBER 8, 2020**

PROJECT OVERVIEW

Project Identification:

Existing Career Technical Center
All out-structures, related pavement and utilities

The scope of work encompasses the complete removal of all existing furniture, equipment, mechanical and electrical equipment, etc. and legal disposal of all hazardous materials noted in the potential hazardous material report. The Contractor's scope of work includes but is not limited to demolition of superstructure, removal of adjoining sidewalks, foundations and all buried utility lines (storm, sanitary, water, etc.). Once the demolition work has been completed, the Contractor is responsible for the placement of engineer fill, topsoil, seed and mulch blanket finished to the same elevation as adjoining areas.

There are overhead powerlines on-site serving adjacent properties and buildings that will remain active for the entirety of the Project. The Contractor will be required to safely complete all demolition work without disturbing these powerlines.

There are no known contaminated soils on the property. However, the Contractor is to immediately stop work and notify VBPS upon discovery of any suspected contaminated conditions.

VBPS will remove salvageable items from the facility prior to commencement of demolition, all remaining items to be legally disposed of by the Contractor.

VBPS anticipates demolition to begin as early as January 11, 2021 and 100% complete no later than May 14, 2021. Once construction starts, the project is to remain active until the work is complete. Allowing the site to become idle during the demolition process will not be allowed.

VAN BUREN PUBLIC SCHOOLS
REQUEST FOR PROPOSAL (RFP) – DEMOLITION SERVICES
ATTACHMENT A2 – SCOPE OF SERVICES
OCTOBER 8, 2020

Scope of Work by Demolition Contractor (Contractor):

1. All permits and associated fees as required by State, County and Local Authorities.
2. Perform all work in accordance with applicable laws, codes, ordinances, agencies and entities having jurisdiction.
3. All soil erosion and sedimentation control measures as required by the agencies having jurisdiction, including maintenance and removal of such.
4. All utility shutdowns and disconnections, including scheduling and coordination with utility companies and local municipalities, including demolition and capping of utilities at right of way for future use. Installation of riser and cap at the ground level to be included to identify all utility cap locations. This includes but is not restricted to electric, natural gas, water, storm, sanitary, phone, cable and fiber optic. All utility company and local municipality fees for disconnections will be paid by the Owner.
5. The existing underground water service and sanitary lines are assumed to also connect to the adjacent warehouse. Coordinate with VBPS to identify the location of the existing domestic water line so that it can be re-routed and reconnected by others.
6. Installation, maintenance and removal of temporary construction fence and access gate as noted on attached aerial plan.
7. All road barricading, arrow boards, traffic control, etc. to safely work the site.
8. Removal, demolition and legal disposal of all materials remaining in the building including but not restricted to furniture, fixtures, equipment, curriculum materials and listed materials within Attachment B.2 Potential Hazardous Material Report.
9. Complete demolition of all structures and out buildings on the property within highlighted area, including but not restricted to all below grade footings, foundations, tunnels, slabs, piping, wiring and ductwork.
10. All demolition, handling, removal of and legal disposal of lead paint.
11. If applicable, the Contractor is solely responsible to engineer shoring design and certify that shoring will accommodate loading and complies with all applicable codes.
12. Contractor is responsible to hose down demolished building materials during demolition operation.
13. Provide all enclosures, containment areas, clean rooms and all other safety related items required by OSHA, the EPA and all other agencies having jurisdiction for this work.
14. Contractor is responsible to furnish all temporary power and lighting required to complete the Work.
15. Provide all cutting, saw cutting, hoisting, lifting, trucking required for your work. All dumpsters and dumpster charges are to be included in this proposal.
16. Clean streets daily from debris generated by your work.
17. Remove and legally dispose asphalt and concrete paving, stone drives, walks, curbs, signage, bumper blocks, and other site improvements.
18. Backfill of all excavated and/or demolished areas with imported granular engineered fill. Contractor is not allowed to re-use excavated spoils for backfilling purposes. Engineered fill should be free of organic matter, frozen soil, clods, or other harmful material. Engineered fill should be placed in uniform horizontal layers, not more than 9" in loose thickness. The engineered fill should be compacted to achieve a density of at least 95% of the maximum dry density as determined by the Modified Proctor compaction test (ASTM D 1557). All engineered fill material should be placed and compacted at approximately the optimum moisture content.
19. Contractor is responsible to fill all demolished areas to elevation to meet adjoining properties.
20. Import and place 3" of screened topsoil, grass seed and mulch blanket leveled to match surrounding grades.

**VAN BUREN PUBLIC SCHOOLS
REQUEST FOR PROPOSAL (RFP) – DEMOLITION SERVICES
ATTACHMENT A2 – SCOPE OF SERVICES
OCTOBER 8, 2020**

21. Using clean spoils from the site, construct a 24" tall berm, capped with screened topsoil, grass seed and mulch blanket at the property line across the existing parking lot approach during the site restoration phase.
22. Coordination with all Owner's Consultants, testing firms and Contractors

Scope of Work by Owner:

1. Environmental Consulting Services
2. Asbestos Abatement
3. Removal of PCB containing light bulbs and ballasts

Project Specifications:

SUBMITTALS

- A. Proposed Demolition Activities:
 1. Submit proposed schedule of demolition activities. Indicate:
 - a. Starting and ending dates for each activity as appropriate.
 - b. Interruption and disconnection of utility services.
 2. Submit proposed methods of operations.
 3. Submit proposed dust control measures.
 4. Submit proposed noise control measures.
- B. Project Record Documents:
 1. Identify location of all capped utilities and provide as-built drawing.
- C. Schedule Pre-Construction Meeting with Owner
- D. Demolition Contractor shall adhere to all provision of the soil erosion control permit and disposal permits.
- E. The Demolition Contractor shall coordinate and adhere to all environmental regulations including but not restricted to MIOSHA, MDEQ and NESHAP.

PROJECT CONDITIONS

- A. Occupancy:
 1. OWNER has vacated the premises.
- B. Existing Conditions:
 1. After the project has begun, the Contractor is responsible for the condition of structures to be demolished. The owner does not warrant that the condition of structures to be demolished will not have changed since the time of inspection for bidding purposes.
- C. Unforeseen Conditions: Should unforeseen conditions be encountered that affect design or function of project, investigate fully and submit an accurate, detailed, written report to

VAN BUREN PUBLIC SCHOOLS
REQUEST FOR PROPOSAL (RFP) – DEMOLITION SERVICES
ATTACHMENT A2 – SCOPE OF SERVICES
OCTOBER 8, 2020

the Owner. While awaiting the owner's response, reschedule operations as necessary to avoid delay of overall project.

PART 2 - EXECUTION

EXAMINATION

- A. Verify that utilities have been disconnected and sealed prior to demolition.
- B. Survey existing conditions and correlate with all available drawings and specifications to determine extent of demolition required.
- C. Provide site supervision while site activities are taking place.
- D. Insofar as is practicable, arrange operations to reveal unknown or concealed structural conditions for examination and verification before removal or demolition.
- E. Verify actual conditions to determine in advance whether removal or demolition of any element will result in structural deficiency, overloading, failure, or unplanned collapse.

PREPARATION

- A. Traffic: Do not obstruct walks or public ways without the written permission of governing authorities and of the Owner. Where routes are permitted to be closed, provide alternate routes if required.
- B. Protection:
 - 1. Provide for the protection of persons passing around or through the area of demolition. A temporary construction fence needs to be installed around the site prior to construction activities starting. A site logistics plan will need to be developed and approved by the Owner showing traffic flow entering and exiting the construction area.
 - 2. Perform demolition so as to prevent damage to adjacent improvements and facilities to remain.
 - 3. Erect temporary protection such as walks, fences, railings, canopies, etc., where required by authorities having jurisdiction.
 - 4. Protect existing site appurtenances and landscaping to remain.
 - 5. Erect a plainly visible fence at least 5 feet from trunks of individual trees or around outer perimeter of clumps of trees.
- C. Structural Support:
 - 1. Construct and maintain shoring, bracing, and supports as necessary to ensure the stability of structures.
 - 2. Increase or add new supports as required by the progress of the work.
- D. Damages: Without cost to the owner and without delay, repair any damages caused to facilities to remain.

**VAN BUREN PUBLIC SCHOOLS
REQUEST FOR PROPOSAL (RFP) – DEMOLITION SERVICES
ATTACHMENT A2 – SCOPE OF SERVICES
OCTOBER 8, 2020**

EXPLOSIVES

- A. Explosives may not be used.

POLLUTION CONTROLS

- A. Control as much as practicable the spread of dust and dirt using water, etc. Measures to prevent wind-blown debris leaving the site must be implemented.
- B. Observe environmental protection regulations.
- C. Do not allow water usage that could result in freezing or flooding.
- D. Do not allow adjacent areas not included in the scope of the demolition work to become soiled by demolition operations.

DEMOLITION – GENERAL CONDITIONS

- A. Perform work in a systematic manner.
- B. Protect all trees and landscaping more than 5’ outside of the building and site demolition limits.
- C. Contractor to contact Miss Dig. Existing utilities to be staked prior to start of demolition work.
- D. All debris created by this contract is to be hauled off-site and disposed of at a legally operated dump site. All necessary dump fees shall be included and paid by the Contractor. Contractor to provide a notarized affidavit attesting all debris has been legally disposed of and all fees have been paid. Provide name, address and phone number of all dump sites employed.
- E. All existing easements are to remain opened and accessible throughout the duration of the project. Any areas disturbed are to be replaced to existing condition.
- F. Promptly dispose of materials resulting from demolition operations. Do not allow materials to accumulate on site.
- G. Do not burn any materials on project site.
- H. Notify the Owner immediately in the event any materials are suspected to contain asbestos or other environmental contaminants. Such materials are not to be disturbed.
- I. Remove tools and equipment and leave exterior areas free of debris. All disturbed areas are to be leveled with the adjacent surrounding areas.

**VAN BUREN PUBLIC SCHOOLS
REQUEST FOR PROPOSAL (RFP) – DEMOLITION SERVICES
ATTACHMENT A2 – SCOPE OF SERVICES
OCTOBER 8, 2020**

INSURANCE REQUIREMENTS FOR PROJECT

GENERAL LIABILITY AND PROPERTY DAMAGE INSURANCE:

The Contractor shall take out and maintain during the life of this Project such Public Liability and Property Damage Insurance as shall protect any subcontractor performing work covered by this contract and the Owner from claims for damages for personal injury including accidental death, as well as from claims for property damages which may arise from operations under this Project whether such operations be by himself or by any subcontractor or by anyone directly or indirectly employed by either of them and the amounts of such insurance shall be as follows:

1. Bodily Injury - Combined single occurrence limit	\$1,000,000
2. Property Damage - Combined single occurrence limit	\$1,000,000
3. Automobile Bodily Injury - Combined single occurrence limit	\$1,000,000
4. Automobile Property Damage - Combined single occurrence limit	\$1,000,000
5. Personal Injury - Combined single occurrence limit	\$1,000,000
6. Workers Compensation – Combined single occurrence limit	\$1,000,000
7. Excess/Umbrella Liability – Per occurrence	\$2,000,000

Notes: The Owner and Plante Moran CRESA, shall be named as “additional insured” on the Insurance Certificate. The Insurance Certificate must meet the approval of District Legal Counsel.