

DAVID ARTHUR CONSULTANTS, INC.

110 Main Street Dundee, Michigan 48131

Tele: (734) 823-5080 * dac@daceng.com

ADVERTISEMENT TO BID

Date: November 17, 2025

Project: Village of Dundee – Civic Community Center Building, 165 Vannest Street

Owner: Village of Dundee, Michigan

Architect/Engineer: David Arthur Consultants, Inc.
110 Main Street, Dundee, Michigan 48131
Phone: 734-823-5080, Email: dac@daceng.com

Proposal Scope: Each proposal shall include all labor and materials for the Scope of Work as noted on construction documents, including but not limited to site work, building renovation, and new construction.

Documents: Copies of the documents are on file for viewing at:

1. David Arthur Consultants, Inc., 110 Main Street, Dundee, MI 48131
2. Village of Dundee, 350 West Monroe Street, Dundee, MI 48131
3. MITN, <https://www.bidnetdirect.com/mitn>

Documents can be accessed through MITN. The office of David Arthur Consultants, Inc., can supply documents as follows:

1. Hard copy of drawings and specification book: \$50.00, with 24-hour notice.
2. CD/flash drive of drawings and specification book: \$25.00
3. PDF of drawings and specification book via e-mail: \$25.00

There will be an additional non-refundable prepaid handling fee of \$10.00 per set/CD/flash drive for mailing. All documents will be mailed U.S.P.S. Mail - 2-Day Priority.

Please make checks payable to "David Arthur Consultants, Inc." Credit card payments are accepted. If bidder's FedEx account number is provided, the handling fee, as mentioned above, is waived and documents will be sent using bidder's option of shipping method.

All questions and clarification requests must be emailed to David Arthur Consultants, Inc. Only registered plan holders and plan rooms will receive Addendums/Clarifications.

Bid Bond & Performance Bond:

Each proposal submitted must be accompanied by a bid bond. Bond must be from an approved surety company or a certified check must be presented made payable to the Village of Dundee in an amount not less than 5 percent (5%) of proposal amount. Awarded bidder shall be required to furnish a performance, payment, and materials payment bond equal to one hundred percent (100%) of the proposal amount, including accepted alternates. Premium of bonds shall be included in bid.

Proposal:

Electronic bids are to be submitted thru MITN only. Hard copies are to be submitted in a sealed, opaque envelope, and on forms provided by the Engineer/Architect with the project name, bidder's name and address clearly written on the outside of the envelope.

Bids to be delivered to: Attn: Ryan Rudzis - Village Manager
Village of Dundee
350 West Monroe Street
Dundee, MI 48131

Bids will be accepted until 2:00 P.M. Wednesday, December 17, 2025, electronically via MITN, or hard copy bids at the Village Office.

A public bid opening will take place immediately following at the Village Office.

Proposals not received by the time and date specified in this notice will not be considered and will be returned to the bidder unopened. The Owner reserves the right to reject any or all bids, to waive irregularities and/or informalities and to make award in any manner deemed to be in the best interest of the Owner.

Bid proposals shall not be withdrawn for a period of sixty (60) days subsequent to opening of bid.

All modifications, corrections, or clarifications prior to receipt of the proposal will be made by an Addendum/Clarification issued by the Engineer/Architect to all bidders of record. All questions must be submitted in writing by 12:00 Noon, three business days prior to bid date.

Submission of Hard Copy Bid: Before sealing the proposal envelope, check to be sure that:

1. The Proposal Form is signed.
2. The Base Bid amount is filled in.
3. All applicable alternate amounts are filled in.
4. Bid Security is included.
5. All Addenda received are acknowledged.
6. Signature Authorization is included.

On the outside of the envelope identify:

1. The project name as noted in this invitation.
2. Bidder's name and complete address.

Electronic Submission: Submission requirements are as noted on MITN website.

Pre-Bid Conference:

There will be two (2) pre-bid conferences: Wednesday, November 25, 2025 at 2:00 P.M. and Monday December 1, 2025 at 9:00 A.M. Any and all questions pertaining to the project are to be submitted via email to dac@daceng.com. To gain access to the site, please contact:

ARMIN MOULY, PROJECT MANAGER
DAVID ARTHUR CONSULTANTS, INC.
110 Main Street, Dundee, MI 48131
Email: dac@daceng.com